



Monterey Bay Air Resources District BUDGET/PERSONNEL/NOMINATING COMMITTEE MEETING AGENDA

JERRY MUENZER, CHAIR

WEDNESDAY, DECEMBER 19, 2018 – 12:30 P.M.

24580 Silver Cloud Court, Monterey, CA 93940

Lunch will be provided for Committee and presenting staff.

1. Call to Order
2. Roll Call
3. Public Comment - *Any person may address the Committee during Public Comment Period. Presentation should not exceed three minutes, should be directed to an item not on today's agenda, and should be within the jurisdiction of the Committee. Committee Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda.*
4. [Accept and File Summary of Actions of the August 15, 2018 Meeting](#)
Reference: Ann O'Rourke, Executive Assistant
Recommended Action: Approve Summary of Actions.
5. [Receive Draft Financial Statements and Independent Audit Report for the Year Ended June 30, 2018 Prepared by Badawi & Associates and Recommend Acceptance by the Board of Directors](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Receive draft Financial Statements and Independent Audit Report as prepared by Badawi & Associates for the fiscal year ended June 30, 2018 and recommend acceptance by the Board of Directors.
6. [Receive Report and Recommend to the Board of Directors Adoption of Resolution Approving Fiscal Year 2018-19 Budget Revisions For the Transfer of \\$110,000 from the General Fund to the New Clean Air Fund and Approving the Clean Air Fund's Current Year Expenditure Budget of \\$100,000.](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Receive report and recommend that the Board of Directors (Board) approve fiscal year (FY) 2018-19 budget adjustments transferring \$110,000 from the General Fund to the new Clean Air Fund and approving the new fund's expenditure budget of \$100,000 for the current year.

7. [Recommend Adoption of a Resolution to the Board of Directors Approving the Addition of a Board of Directors' Stipends and Reimbursements for Expenses Policy to the District's Administrative Policies and Procedures Manual and Approving Revisions to Existing Policies C.1., Classification of Employees and C.2.a., Compensation Effective January 1, 2019](#)

Reference: Joyce Giuffre, Administrative Services Manager

Recommended Action: Recommend to the Board of Directors that the attached resolution be approved.

8. [Receive Report and Recommend Approval of Revisions to the District's Organization Chart and to the Air Quality Compliance Inspector III Job Description](#)

Reference: Joyce Giuffre, Administrative Services Manager

Recommended Action: Receive report and make a recommendation to the Board of Directors that the attached organization chart be approved and revisions be made to the Air Quality Compliance Inspector III job description.

9. Order for Adjournment

This meeting is open to the public and all interested persons are welcome to attend. Monterey Bay Air Resources District does not discriminate against individuals with disabilities and meetings are held in accessible facilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please contact the Executive Assistant at (831) 647-9411, x. 201, email ourourke@mbard.org, or fax a request to (831) 647-8501.