On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act’s more narrow standard rules for participation in a meeting by teleconference. The Monterey County Health Officer has issued a recommendation for social distancing in legislative body meetings, so the first meeting after September 30, 2021, may be held without making findings. If the Committee desires to continue to meet remotely via teleconference after that first meeting, the Committee is required to make certain findings under AB 361 no later than 30 days after the first teleconference meeting held pursuant to AB 361, and every 30 days thereafter. Members of the public that wish to participate in a meeting may do so by joining the Zoom Webinar ID. Should you have any questions, please contact Sirie Thongchua, Executive Assistant, at 831-718-8028 or by email at sirie@mbard.org.

To Provide Public Comment via Zoom teleconference/video conference: During the meeting live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the “raise hand” feature (for those joining by phone, press *9 to “raise hand”) during the public comment period for the agenda item you wish to address. Members of the public participating via Zoom will be muted during the proceedings and may be unmuted to speak during public comment after requesting and receiving recognition by the Chair. Please clearly state your full name for the record at the start of your public comment.

Before the Meeting: Persons who wish to address the Committee for public comment of an item not on the agenda are encouraged to submit comments in writing to Sirie Thongchua, Executive Assistant, at sirie@mbard.org by 5:00 p.m. on Monday, May 16, 2022. Comments received will be distributed to the Committee prior to the meeting.
Summary of Actions

1. Call to Order - The meeting was called to order by Chair McShane at 12:34 p.m.

2. Roll Call - Present: Mary Ann Carbone, Ryan Coonerty, Chris Lopez, Steve McShane, Sam Storey.

3. Public Comments – None.

4. Accepted and Filed Summary of Actions of the April 20, 2022 Budget, Personnel and Nominating Committee Meeting

5. Reviewed Proposed Budget for Fiscal Year 2022-23, Provided Direction to Staff, and Recommended Approval to the Board of Directors
   Motion: Recommend approval of the proposed budget to the Board of Directors. Action: Approve. Moved by Sam Storey, Seconded by Ryan Coonerty. Vote: Motion carried by unanimous roll call vote (summary: Yes = 5). Yes: Mary Ann Carbone, Ryan Coonerty, Chris Lopez, Steve McShane, Sam Storey.

6. Received Report and Recommended Adoption of Resolution Approving Fiscal Year 2021-22 Budget Revisions, Per Schedule A, to Board of Directors
   Motion: Recommend adoption of the resolution to the Board of Directors. Action: Approve. Moved by Mary Ann Carbone, Seconded by Ryan Coonerty. Vote: Motion carried by unanimous roll call vote (summary: Yes = 5). Yes: Mary Ann Carbone, Ryan Coonerty, Chris Lopez, Steve McShane, Sam Storey.

7. Received Report of Other Post Employment Benefits (OPEB) Trust and Pension Trust Accounts for the Quarter Ended March 31, 2022
   Received the report; no action required or taken.

8. Received Monterey County Treasurer’s Report of Investments for the Quarter Ended March 31, 2022
   Received the report; no action required or taken.

9. Order for Adjournment – The meeting adjourned at 1:02 p.m.

Sirie Thongchua
Executive Assistant
Monterey Bay Air Resources District
Draft Budget – Fiscal Year 2022-2023
May 18, 2022

BUDGET OVERVIEW

- Budget Development
- Budget In Brief
- Expenses
- Revenues
- Organizational Structure
- Budget Schedules
Budget Development

February 8, 2022 - Budget Meeting with Management
April 12, 2022 - Budget Workshop
April 20, 2022 - Preliminary Budget Review
May 18, 2022 - First Public Hearing Draft Budget
June 15, 2022 - Second Public Hearing Final Budget
July 1, 2022 - MBARD Fiscal Year Begins

BUDGET IN BRIEF

HIGHLIGHTS

- Total Budget $26.7 million
  - Operational Budget $7.4 million
  - Non-Operational Budget $19.3 million
- Proposed Fee Increases based on San Francisco-Oakland-Hayward December 2021 Consumer Price Index (CPI) - 4.2%
  - Permit Fees
    - Per Capita $ .48 to $ .50
- 33 Full Time employees - Salary increase of 3%
- Fixed Assets - $494,506
- OPEB and Pension Trust Deposits - $120,000
- Emission Reduction Grants - $17.7 million
- Plug in Monterey Bay and Electric Vehicle and Bike Incentives - $1.4 million
- Woodstove Changeout grants - $218,750
**Expenses**

**FY 2022-2023 Expenditures - All Funds**

- Fixed Assets: $416,896, 3%
- Office / Bldg Expenditure: $371,478, 2%
- Electric Vehicle Infrastructure: $1,203,283, 4%
- Fire and Safety: $353,000, 2%
- Professional Services: $412,467, 2%
- Other Admin Expenses: $100,000, 1%
- Other: $200,000, 1%

- Grant Payments: $1,177,921, 96%

**Revenues**

**FY 2022-23 Revenue - All Funds**

- Grants: $6,116,042, 40%
- State Grants: $1,757,647, 11%
- Other: $4,099,500, 26%
- Other: $4,099,500, 26%
- Interest Income: $123,000, 1%
- Property Tax: $120,000, 1%
- Sales Tax: $300,000, 2%
- Federal Grants: $400,000, 3%
- CARB Subvention: $180,000, 1%
- DNV Fees: $4,099,500, 26%
- License Fees: $1,156,000, 18%
- Other: $200,000, 1%
## Organizational Structure

<table>
<thead>
<tr>
<th></th>
<th>CURRENT</th>
<th>PROPOSED</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>6</td>
<td>6</td>
<td>No change</td>
</tr>
<tr>
<td>Air Monitoring</td>
<td>3.5</td>
<td>3.5</td>
<td>No change</td>
</tr>
<tr>
<td>Compliance</td>
<td>9.5</td>
<td>11</td>
<td>Fill a vacant position, split AQ Tech</td>
</tr>
<tr>
<td>Engineering</td>
<td>6.5</td>
<td>6.5</td>
<td>No Change</td>
</tr>
<tr>
<td>Planning</td>
<td>4.5</td>
<td>6</td>
<td>Add (1) Planning Supervisor and (1) Planner to support increased grant funding, split AQ Tech</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
<td><strong>33</strong></td>
<td></td>
</tr>
</tbody>
</table>
Operating Budget

• Total Operating Budget of $7.5 million
• Proposed permit fee increase of 4.2%, based on CPI
• Proposed CPI increase to City and County per capita fees - from $.48 to $.50. Total Estimated increase of $15,321
• Salaries and benefits increase of about $440,000 over FY21-22 budget due to 3% pay increase, proposed new staff, increase in Worker’s Compensation and Retirement rates
• Projected operating deficit of $41,882

Operating Revenue

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPA Grants 103/105 Grants</td>
<td>$409,776</td>
</tr>
<tr>
<td>State Subvention Grant</td>
<td>$180,000</td>
</tr>
<tr>
<td>Permit Fee revenues</td>
<td>$3,196,082</td>
</tr>
<tr>
<td>Title V and Asbestos</td>
<td>$567,790</td>
</tr>
<tr>
<td>DMV fees – operating portion</td>
<td>$1,160,000</td>
</tr>
<tr>
<td>City and County Contributions</td>
<td>$382,885</td>
</tr>
<tr>
<td>Grant Administration funds</td>
<td>$880,635</td>
</tr>
<tr>
<td>State funded revenues – AB617, Prescribed Burn, Oil and Gas</td>
<td>$183,959</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>$240,522</td>
</tr>
<tr>
<td>Penalties and Fines</td>
<td>$200,000</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$25,000</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td><strong>$7,426,649</strong></td>
</tr>
</tbody>
</table>
**Historical Permit Fee Revenues**
(Non-TV Fees) FY99-00 thru FY22-23

![Graph showing historical permit fee revenues](image)

- **2023 FY**: $3,350,000
- **2022 FY**: $2,850,000
- **2021 FY**: $2,350,000

**Fixed Assets**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ESTIMATED COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Management Software license</td>
<td>$19,442</td>
</tr>
<tr>
<td>Permit Database Software license</td>
<td>$84,564</td>
</tr>
<tr>
<td>Roof for Main office</td>
<td>$200,000</td>
</tr>
<tr>
<td>Air Monitoring Equipment</td>
<td>$95,500</td>
</tr>
<tr>
<td>New vehicle for Compliance</td>
<td>$35,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$434,506</strong></td>
</tr>
</tbody>
</table>
Non-Operating Budget

- Total Non-Operating Budget of $19.3 million, which includes grant funding, electric vehicle (EV) infrastructure and other non-operating expenditures.

- Major Grant Program Expenditures:
  - AB2766 Program - $5.2 million for grants & $400,000 for electric vehicle and electric bike incentives
  - AB923 Program - $3.8 million in grants & $1 million for EV Infrastructure Project
  - Carl Moyer Program - $3.1 million for ag and marine vessel engines
  - Offsite Mitigation Grants & Central Coast Community Energy (CCCE) - $975,000 for ag pumps and school buses
  - Woodstove Changeout Grants - $218,750
  - Community Air Protection Program (CAPP) - $2.5 million to reduce air pollution in disadvantaged and low-income areas
  - Funding Agricultural Replacement Measures for Emission Reductions (FARMER) - $1.8 million for replacement of farm equipment, irrigation pumps and heavy-duty trucks

- OPEB and Pension Trust deposits - $120,000

Projected General Fund Balance
June 30, 2023

- Unreserved Balance - $4,358,336
- Designated for Economic Uncertainties - $1,867,133
- Designated for OPEB and Pension Benefits - $120,000
- Designated for Building and Facilities - $100,000
- Total Projected Fund Balance = $6,445,469
Questions?

Rosa Rosales
Administrative Services Manager
rrosales@mbarcd.org