



Monterey Bay Air Resources District
 24580 Silver Cloud Court, Monterey, CA 93940

MEETING DATE:	April 21, 2021	CONSENT AGENDA
TO:	The Air Pollution Control Board	
FROM:	Rosa Rosales, Administrative Services Manager	
SUBJECT:	Adoption of Resolution Approving Fiscal Year 2020-21 Budget Revisions Per Attached Schedule A	

RECOMMENDATION

At the April 21, 2021 Budget, Personnel and Nominating Committee meeting, the proposed fiscal year (FY) 2020-21 budget revisions per the attached resolution were reviewed. It is anticipated that the Board will approve the budget adjustments per the attached Schedule A.

DISCUSSION

Management staff reviewed the budget to actual revenue and expenditure reports through March 31, 2021 to determine what budget adjustments may be needed. Attached is Schedule A which includes a detailed list of the proposed budget adjustments. Below is a summary description of the proposed budget adjustments.

EXPENDITURES PROPOSED ADJUSTMENTS

The proposed budget adjustments are for Planning Division expenditures, primarily for salaries and benefits. The adjustments reflect that time spent by Planning Division staff on grant programs is more than originally budgeted and is also reflected in the actual grants that were processed in the year. The grant programs receive funds to administer the grants.

Approval is required from the Board of Directors for budget adjustments exceeding \$10,000. Staff requests that the Committee recommend that the Board of Directors adopt the attached resolution approving FY 2020-21 budget adjustments. The General Fund’s budgeted deficit will decrease by \$68,470 to \$20,256.

ATTACHMENTS

- Proposed Resolution
- Schedule of Adjustments

RESOLUTION 21-XXX

**BEFORE THE AIR POLLUTION CONTROL BOARD OF THE
MONTEREY BAY AIR RESOURCES DISTRICT**

Approval of Fiscal Year 2020-21 Budget Revisions....)
Per Attached Schedule A.....)

WHEREAS, the Board of Directors adopted the District’s fiscal year (FY) 2020-21 budget on June 17, 2020; and

WHEREAS, Board of Directors approval is required for budget adjustments exceeding \$10,000; and

WHEREAS, it is requested that the Board of Directors approve fiscal year 2020-21 budget adjustments, per the attached Schedule A; and

WHEREAS, it is estimated that expenditures will decrease the General Fund’s budgeted deficit by \$68,470 for FY 2020-21; and

WHEREAS, at its April 21, 2021 meeting, the Budget and Personnel Committee moved to recommend approval to the Board of Directors for the budget revisions.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT:

- 1. Approve a FY 2020-21 budget revisions per the attached Schedule A.

PASSED AND ADOPTED this 21st day of April 2021, upon motion of Director _____, seconded by Director _____ and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

I hereby certify that the foregoing is a true and correct Resolution as duly adopted by the Board of Directors of the Monterey Bay Air Resources District on April 21, 2021.

By: _____
Ann O’Rourke, Executive Assistant

Approved: _____
Richard A. Stedman, APCO

**Monterey Bay Air Resources District
Fiscal Year 2020-21
Details of April 2021
Budget Adjustments
For Board of Directors Approval**

SCHEDULE A

Fund	Division	Program	Account #	Acct Type	Acct Description	Increase (Decrease)	Notes
EXPENDITURE ADJUSTMENTS:							
21	Planning	Moyer - Nox	2157306000	Expend	Wages-Regular Pay	\$ 122	Increase based on YTD analysis
21	Planning	Moyer - Nox	2157306005	Expend	Retirement	\$ 21	Increase based on YTD analysis
21	Planning	Moyer - Nox	2157306006	Expend	Health Insurance	\$ 6	Increase based on YTD analysis
21	Planning	Moyer - Nox	2157306007	Expend	FICA Expense	\$ 2	Increase based on YTD analysis
21	Planning	Moyer - Nox	2157306008	Expend	Workers Comp Insurance	\$ 1	Increase based on YTD analysis
21	Planning	Moyer - Nox	2157307034	Expend	Grants - Nox Remediation	\$ 9,866	Increase based on YTD analysis
21	Planning	Moyer - Nox	2157305220	Revenue	Interest - Nox Remediation	\$ (47)	Additional Interest incurred based on YTD analy
21	Planning	Moyer	2157266000	Expend	Wages-Regular Pay	\$ (122)	Decrease based on YTD analysis
21	Planning	Moyer	2157266005	Expend	Retirement	\$ (21)	Decrease based on YTD analysis
21	Planning	Moyer	2157266006	Expend	Health Insurance	\$ (6)	Decrease based on YTD analysis
21	Planning	Moyer	2157266007	Expend	FICA Expense	\$ (2)	Decrease based on YTD analysis
21	Planning	Moyer	2157266008	Expend	Workers Comp Insurance	\$ (1)	Decrease based on YTD analysis
21	Planning	Moyer	2157267034	Expend	Grants - Moyer	\$ (9,866)	Decrease based on YTD analysis
					Subtotal - MOYER Fund Adjustments	\$ (47)	
20	Planning	AB2766	2057296000	Expend	Wages-Regular Pay	\$ 40,000	Increase based on YTD analysis
20	Planning	AB2766	2057296005	Expend	Retirement	\$ 11,000	Increase based on YTD analysis
20	Planning	AB2766	2057256006	Expend	Health Insurance	\$ 3,000	Increase based on YTD analysis
20	Planning	AB2766	2057256007	Expend	FICA Expense	\$ 500	Increase based on YTD analysis
20	Planning	AB2766	2057256008	Expend	Workers Comp Insurance	\$ 220	Increase based on YTD analysis
					Subtotal - AB2766 Adjustments	\$ 54,720	
10	Planning	General Fund	1057256000	Expend	Wages-Regular Pay	\$ (40,000)	Decrease based on YTD analysis
10	Planning	General Fund	1057256005	Expend	Retirement	\$ (11,000)	Decrease based on YTD analysis
10	Planning	General Fund	1057256006	Expend	Health Insurance	\$ (3,000)	Decrease based on YTD analysis
10	Planning	General Fund	1057256007	Expend	FICA Expense	\$ (500)	Decrease based on YTD analysis
10	Planning	General Fund	1057256008	Expend	Workers Comp Insurance	\$ (220)	Decrease based on YTD analysis
					Subtotal - Planning General Fund	\$ (54,720)	
27	Planning	CAPP Fund	2757406000	Expend	Wages-Regular Pay	\$ 25,000	Increase based on YTD analysis
27	Planning	CAPP Fund	2757406005	Expend	Retirement	\$ 6,250	Increase based on YTD analysis
27	Planning	CAPP Fund	2757406006	Expend	Health Insurance	\$ 2,543	Increase based on YTD analysis
27	Planning	CAPP Fund	2757406007	Expend	FICA Expense	\$ 380	Increase based on YTD analysis

**Monterey Bay Air Resources District
Fiscal Year 2020-21
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SCHEDULE A

Fund	Division	Program	Account #	Acct Type	Acct Description	Increase (Decrease)	Notes
27	Planning	CAPP Fund	2757406008	Expend	Workers Comp Insurance	\$ 113	Increase based on YTD analysis
					Subtotal - CAPP Fund Adjustments	\$ 34,286	
10	Planning	Rule Developoment	1057186000	Expend	Wages-Regular Pay	\$ (10,000)	Decrease based on YTD analysis
10	Planning	Rule Developoment	1057186005	Expend	Retirement	\$ (2,000)	Decrease based on YTD analysis
10	Planning	Rule Developoment	1057186006	Expend	Health Insurance	\$ (1,500)	Decrease based on YTD analysis
10	Planning	Rule Developoment	1057186007	Expend	FICA Expense	\$ (200)	Decrease based on YTD analysis
10	Planning	Rule Developoment	1057186008	Expend	Workers Comp Insurance	\$ (50)	Decrease based on YTD analysis
					Subtotal - Rule Development Adjustmen	\$ (13,750)	
20	Planning	Public Ed	2017236000	Expend	Wages-Regular Pay	\$ (15,000)	Decrease based on YTD analysis
20	Planning	Public Ed	2017236005	Expend	Retirement	\$ (4,250)	Decrease based on YTD analysis
20	Planning	Public Ed	2017236006	Expend	Health Insurance	\$ (1,043)	Decrease based on YTD analysis
20	Planning	Public Ed	2017236007	Expend	FICA Expense	\$ (180)	Decrease based on YTD analysis
20	Planning	Public Ed	2017236008	Expend	Workers Comp Insurance	\$ (63)	Decrease based on YTD analysis
					Subtotal - Public Ed Adjustments	\$ (20,536)	
					Grand Total - All Funds	\$ (47)	