



**Monterey Bay Air Resources District
BOARD OF DIRECTORS MEETING AGENDA**

KOLLIN KOSMICKI, CHAIR

WEDNESDAY, June 18, 2025 - 1:30 P.M.

24580 Silver Cloud Court, 3rd Floor, Monterey, CA 93940

REMOTE LOCATION VIA TELECONFERENCE

Any interested parties or community members may attend and participate in the meeting at the following address where Directors Lopez and LeBarre will attend the meeting from:

Office of Supervisor Chris Lopez, County of Monterey, District 3,
599 El Camino Real, Greenfield, CA 93927

BOARD MEMBERS ATTENDING REMOTELY

Directors Lopez and LeBarre will attend the meeting remotely from:

Office of Supervisor Chris Lopez, County of Monterey, District 3,
599 El Camino Real, Greenfield, CA 93927

ZOOM MEETING OPTION FOR PUBLIC

Link to meeting: <https://us02web.zoom.us/j/87502271691>

Webinar ID: 875 0227 1691, By Phone (audio only; Webinar ID required): 1-669-900-6833

Members of the public that wish to participate in the meeting may do so by joining the Zoom Webinar ID, attending in-person at 24580 Silver Cloud Ct. Monterey, or attending in-person at remote teleconference locations when listed above. Should you have any questions, please contact Sirie Thongchua, Executive Assistant, at (831) 718-8028 or by email at sirie@mbard.org.

To Provide Public Comment via Zoom teleconference/video conference: During the live meeting verbal public comments may be made by members of the public joining the meeting via Zoom. Use the “raise hand” feature (for those joining by phone, press *9 to “raise hand”) during the public comment period for the agenda item you wish to address. Members of the public participating via Zoom will be muted during the meeting and may be unmuted to speak during public comment after requesting and receiving recognition by the Chair. Please clearly state your full name for the record at the start of your public comment.

To Submit Public Comment Before the Meeting: Persons who wish to address the Board for public comment of an item not on the agenda are encouraged to submit comments in writing to Sirie Thongchua, Executive Assistant, at sirie@mbard.org by 5:00 p.m. on Tuesday, June 17, 2025. Comments received will be distributed to the Board prior to the meeting.

SUMMARY OF ACTIONS

1. CALL TO ORDER – **The meeting was called to order by Chair Kosmicki at 1:35 p.m.**
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
 - a. **Present:** Wendy Askew, Mary Ann Carbone, Kimberly De Serpa, Felipe Hernandez, Gerry Jensen, Kollin Kosmicki, Eduardo Montesino. **Absent:** Mike LeBarre, Andrew Sandoval. **Arrived late:** Luis Alejo arrived at 1:41 p.m. following Roll Call. Chris Lopez arrived remotely at 2:11 p.m. during Agenda Item #18. **Left early:** Mary Ann Carbone left the meeting at 1:50 p.m. before Agenda Item #17.
 - b. AB 2449 Remote Participation
 - Eduardo Montesino participated remotely in accordance with AB 2449 using the Just Cause provision and explained briefly why he could not attend in person.
 - Legal Counsel Kelly Donlon asked Director Montesino to address questions regarding teleconference participation.
4. PRESENTATIONS
 - a. RECOGNITION OF RETIREMENTS
 - Julia Duran, Senior Administrative Assistant, 1992-2025, 32+ years
5. PUBLIC COMMENT – **None.**
6. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
 - a. Budget, Personnel, and Nominating Committee – **Chair Kosmicki reported** on the June 18, 2025 meeting of the Budget, Personnel and Nominating Committee. The committee received financial reports from Rosa Rosales, Administrative Services Manager, and recommended Board approval of the appointment of Chris Cook to the Hearing Board as a Professional Engineer Member.
 - b. Advisory Committee – The committee did not meet.
7. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS – **None.**

CONSENT AGENDA

Motion: Approve items on the Consent Agenda. **Action:** Approve. **Moved by** Luis Alejo, **Seconded by** Wendy Askew. **Vote:** Motion carried unanimously by roll call vote. **(summary: Yes = 8).** **Yes:** Luis Alejo, Wendy Askew, Mary Ann Carbone, Kimberly De Serpa, Felipe Hernandez, Gerry Jensen, Kollin Kosmicki, Eduardo Montesino. **Absent:** Mike LeBarre, Chris Lopez, Andrew Sandoval.

8. **Accepted** and **Filed** Summary of Actions for April 16, 2025, Board of Directors Meeting
9. **Received** and **Filed** Budget to Actual Report for the Ten Months Ended April 30, 2025
10. **Accepted** and **Filed** Report of Summary of Mutual Settlement Program Actions for April 2025 and May 2025
11. **Approved** Recommended Appointments to the Advisory Committee:
 - **Approved** Director Alejo's recommendation to appoint Ramon Gomez to the Advisory Committee.
 - **Approved** Director LeBarre's recommendation to reappoint Scott Storm to the Advisory Committee.
 - **Approved** Director Askew's recommendation to reappoint Janet Brennan and Allen Stroh to the Advisory Committee.
12. **Approved** Appointment of Chris Cook as Professional Engineer to the Hearing Board
13. **Resolution 25-005: Adopted** a Resolution Authorizing the Administrative Services Manager to Declare a 2014 Nissan Leaf and a 2017 Chevy Express Van Located at the MBARD Office as Surplus and Authorize the Disposition, Sale or Donation of Vehicles.
14. **Resolution 25-006: Adopted** a Resolution Approving Updated Conflict of Interest Code C.2.h in MBARD's Administrative Policies and Procedures Manual.

REGULAR AGENDA

1:44 p.m. - Moved Agenda Item #15 following Agenda Items #16 and #17.

16. **Resolution 25-007: Held** Second Public Hearing and **Adopted Resolution** Approving Revisions to the Following Fee Rules: 300 (Fees), 301 (Fee Schedules), 309 (Hearing Board Fees)

Motion: Adopt the resolution. **Action:** Approve. **Moved by** Kimberly De Serpa, **Seconded by** Luis Alejo. **Vote:** Motion carried unanimously by roll call vote. **(summary: Yes = 8).** **Yes:** Luis Alejo, Wendy Askew, Mary Ann Carbone, Kimberly De Serpa, Felipe Hernandez, Gerry Jensen, Kollin Kosmicki, Eduardo Montesino. **Absent:** Mike LeBarre, Chris Lopez, Andrew Sandoval.

1:50 p.m. – Mary Ann Carbone left the meeting before Agenda Item #17.

17. **Resolution 25-008: Held** a Second Public Hearing on Proposed Budget for Fiscal Year 2025-26 and **Adopted Resolution** Approving the Fiscal Year 2025-2026 Budget in the Amount of \$20,890,396; Approve the FY 2025-2026 Per Capita Assessments; Approve Permit Fee

Schedule Changes Effective July 1, 2025; Authorize the Purchase of Specified Fixed Assets; and Approve Direction to Staff for Development of Future District Budgets

Motion: Adopt the resolution. **Action:** Approve. **Moved by** Felipe Hernandez, **Seconded by** Luis Alejo. **Vote:** Motion carried unanimously by roll call vote. **(summary: Yes = 7).** **Yes:** Luis Alejo, Wendy Askew, Kimberly De Serpa, Felipe Hernandez, Gerry Jensen, Kollin Kosmicki, Eduardo Montesino. **Absent:** Mary Ann Carbone, Mike LeBarre, Chris Lopez, Andrew Sandoval.

Moved Agenda Item #15 following Agenda Items #16 and #17

15. **Received** Presentation and **Approved** the 2025 Woodstove Stove Change Out Program (WSCOP)

Motion: Receive the presentation and approve program. **Action:** Approve. **Moved by** Kimberly De Serpa, **Seconded by** Felipe Hernandez. **Vote:** Motion carried unanimously by roll call vote. **(summary: Yes = 7).** **Yes:** Luis Alejo, Wendy Askew, Kimberly De Serpa, Felipe Hernandez, Gerry Jensen, Kollin Kosmicki, Eduardo Montesino. **Absent:** Mary Ann Carbone, Mike LeBarre, Chris Lopez, Andrew Sandoval.

Chris Lopez arrived remotely at 2:11 p.m. during Agenda Item #18.

a. Brown Act Remote Participation

- Chair Kosmicki asked Director Lopez to address questions regarding teleconferencing participation.

18. REPORT FROM AIR POLLUTION CONTROL OFFICER

Richard Stedman, APCO, reported on the following:

Advisory Committee

The Advisory Committee did not meet this month since we could not muster a quorum.

Engineering and Compliance

- A new inspector, Mike Hamaguchi, started on May 12. Mike comes to us with over 16 years of experience at the San Joaquin Valley Unified Air Pollution Control District, first as an AQ Inspector and then as an AQ Supervisor. Mike holds a B.S. degree in Neurobiology, Physiology, and Behavior from the University of California, Davis. Mike is a great addition to our Compliance team. Welcome Mike!
- On June 10th and 12th, we conducted interviews for the vacant administrative assistant position. We hope to have a new hire very soon.
- We were notified that The Wine Group has taken ownership of the Constellation Brands winery located in Gonzales, and we will be working on transferring the permits.
- In May, Amy and I attended the National Association of Clean Air Agencies in Houston, Texas. We both did presentations to the group; I talked about the battery storage fire, and Amy discussed our permit database. We also heard from EPA's Acting Assistant Administrator for the Office of Air and Radiation.

- We received two odor complaints from Marina residents since the April 16 Board meeting. Both complainants identified composting as the source of the odors. The complaints were investigated by an employee from either Keith Day or Regen Monterey, and they were unable to detect odors in the identified neighborhoods.

Planning and Air Monitoring

- Planning staff have been working with DTSC and the Army on the planned 287-acre prescribed burn at the former Ft. Ord later this year. MBARD has received a grant of \$198,012 from the DTSC to cover administrative costs for smoke management activities and public response.
- The Monterey Bay Electric Vehicle Incentive Program, which provides residents with an incentive to purchase new and used all-electric or plug-in electric vehicles, will launch on July 1. \$500,000 has been budgeted for the program using funds from local DMV fees.
- The air monitoring program will receive a Technical Systems Audit from ARB staff later this year. This audit is required by the EPA every 5 years. It covers compliance with established regulations and guidance governing the collection, analysis, validation, and reporting of ambient air quality data. The audit will identify areas for program innovation and improvement, pinpoint opportunities for strengthening programs, and provide constructive feedback.

As conditions get warmer, we're gearing up for increased smoke concentrations from wildfires. MBARD continues to maintain a smoke sensor network with low-cost sensors, which is published to a webpage dedicated to Wildfire Smoke Information and Resources: <https://www.mbard.org/wildfire-smoke-sensor-network-information-and-resources>

CLOSED SESSION

19. The Board will meet in Closed Session as permitted by Government Code section 54950 relating to the following:
 - a. Pursuant to Government Code section 54957(b)(1), the Board will provide a performance evaluation for the Air Pollution Control Officer. **No public comments. No reportable action.**
20. Adjournment - **Close of Open Meeting at 2:17 p.m. - The Board adjourned out of Closed Session.**

Sirie Thongchua
Executive Assistant

2025 WSCOP

- \$200,000 in funding for projects
- Incentive Program → Projects Reimbursed after completion
 - Homeowner incurs cost of change out
 - Eliminates immediate financial responsibility for MBARD
- Streamlined Administration using On-Line Document Management System
 - Woodstove Change Out Program Webpage- Access to LASERFICHE form
 - Applicant can upload documents
 - Receive notifications and project updates

Increase Efficiency!

2025 Wood Stove Change-Out Program

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Eligible Applicants & Devices

Applicant must be:

- **The Homeowner with:**
 - an Open-Hearth Fireplace or
 - Uncertified Woodstove or Wood Insert
 - Device manufactured prior to July 1, 1988
 - Device is not listed on U.S. EPA list of Certified Wood Heaters
 - Device which does not have any label describing particulate emission standards
 - Device must be operational
 - Used as a Primary Source of Heat



2025 Wood Stove Change-Out Program

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ELIGIBLE REPLACEMENT DEVICES

- Electric stove heaters
- Electric heat pumps
- Wood pellet stoves
- Hybrid wood stoves
- Catalytic/ Select Non- Catalytic wood stoves

> NATURAL GAS AND PROPANE NOT ELIGIBLE AS REPLACEMENTS <



2025 Wood Stove Change-Out Program

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2025 INCENTIVES

Program funding is reserved for applicants who reside in low-income and disadvantaged communities or are low-income households.

- Incentives:
 - \$2,500 – Uncertified wood burning device to a certified wood, pellet or electric stove
 - \$5,000 – Uncertified wood burning device to an electric heat pump

2025 Wood Stove Change-Out Program

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CHANGE OUT EXAMPLE

Pre-Inspection of an Open Fireplace

BEFORE



→

Post-Install Catalytic Woodstove Insert

AFTER



2025 Wood Stove Change-Out Program

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THANK YOU

QUESTIONS?

2025 Wood Stove Change-Out Program

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Agenda Item No. 7

Public Hearing

Proposed Fee Rule Changes for Fiscal Year 2025-2026 Budget

BOARD OF DIRECTORS MEETING
JUNE 19, 2025
AMY CLYMO, ENGINEERING AND COMPLIANCE MANAGER



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Outline

Proposed fee rule revisions

- 300 Fees
- 301 Fee Schedules
- 309 Hearing Board Fees



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Proposed Fee Rule Revisions

- Proposed fee increase of 2.8%
- Rule 300
 - Add a new source specific fee category for composting
 - Clarify the expired permit timeline
- Rule 301
 - Clarify Schedule 1 is Hourly Staff Rate
 - Revise Public Notification to include website posting
- Rule 309 clarifications consistent with Hearing Board Regulation VI



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Examples of Permit Fee Changes

Current Fee (FY 24-25)	Fee Increase (2.8%)	Proposed Fee (FY 25-26)
Filing Fee \$243	\$7	Filing Fee \$250
General Permit Fee \$1,087	\$30	General Permit Fee \$1,117
Annual Renewal Fee – Billable Tons < 0.1 \$242	\$7	Annual Renewal Fee – Billable Tons < 0.1 \$249
Emergency Diesel Engine \$419	\$12	Emergency Diesel Engine \$431
Hourly Staff Rate \$173	\$5	Hourly Staff Rate \$178



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Language (Rule 300)

5.1.6 If, in the case of a failure to pay Rule 217 revision fees (Section 3.10), or Annual Renewal Fees (Part 4), the delinquent Annual Renewal Fee plus penalties approved pursuant to Section 5.1.4 are not submitted within 120 days of the issuance date of MRARD's billing statement, any affected Permit to Operate or Authority to Construct shall automatically expire and that further operation of the subject equipment without a valid permit is prohibited.

5.1.6.1 Within 20 days of the expiration date, an annual permit may be reinstated by payment in full of the unpaid Annual Renewal Fees and all penalties that are owed to MRARD.

5.1.6.2 After 30 days from the expiration date, in the event the person whose permit has expired does not apply for a new permit and pay the annual fee for such permit, the original Annual Renewal Fee and all penalties shall be reinstated retroactive to the permit's expiration date.

5.1.6.3 Reinstatement of an annual permit shall not limit MRARD's right to correct any other errors provided by law for equipment during the time that the permit was expired.



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New Category (Rule 300/301)

4.3 Revised Procedure, Source Specific Category

MRARD will create an Annual Renewal Fee for each permit issued in the following source categories as set forth in Rule 301, Table 1 Annual Renewal Fee for Source Specific Categories:

- **Compost Operations (C) including Single-Use Annual Permit Fees, In-Vessel or Other Composting**
 - Annual Renewal Fee: 20,000 tons per day - \$1,854,000
 - Annual Renewal Fee: 20,000 tons per day - \$1,854,000
 - Annual Renewal Fee: 100,000 tons per day - \$1,854,000
- **Day Cleaners**
- **Emergency Diesel Fuelled Internal Combustion Engines (street file code 502)**
- **Emergency Diesel Fuelled Internal Combustion Engines (street file code 503)**
- **Emergency Non-Diesel Fuelled Internal Combustion Engines**

Source Category	Rule 300 (FY 2024-2025)	Rule 300 (FY 2025-2026)
Compost Operations (C) including Single-Use Annual Permit Fees, In-Vessel or Other Composting	1,854,000	1,907,000
Day Cleaners	300	308
Emergency Diesel Fuelled Internal Combustion Engines (street file code 502)	419	431
Emergency Diesel Fuelled Internal Combustion Engines (street file code 503)	419	431
Emergency Non-Diesel Fuelled Internal Combustion Engines	300	308

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Agenda Item No. 7

BUDGET REVISIONS OVERVIEW

- APCO Budget Memorandum
- Budget Revisions
- Revenue and Expense Pie Charts
- Updated Budget Schedules




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Budget Revisions Made Since 1st Public Hearing

- REVENUES:**
 - EPA 103 PM_{2.5} Grant for Air Monitoring decreased due to grant allocation delays from EPA. Expenses were also decreased - \$55,000
 - CARB Emission Inventory Grant awarded - \$12,583
 - City and County Contributions increased due to final California Department of Finance population report May 2025 - \$1,994
 - Other Grant Revenue - Increase for EPA Inflation Reduction Act grant - \$220,000
- EXPENSES:**
 - EPA 103 PM_{2.5} Grant expenses reduced to \$30,000
 - Fixed Assets increased by \$34,000 - additional Air Monitoring equipment upgrades
 - Benefit increases due to Dental plan premium increase

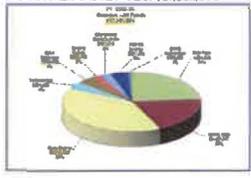


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REVENUES GRAPH

UPDATED REVENUES: \$17,361,294

APRIL PRELIMINARY \$17,181,717



- Federal Grants - \$461,618**
 - EPA 103 Grant - Decreased by \$55,000
- City/County Contributions - \$461,618**
 - Population Increase 2k - \$1,994
- State Grants - \$8,779,103**
 - Emission Reduction Grant - \$12,583
- Other Revenues - \$702,478**
 - Inflation Reduction Act Grant - \$220,000

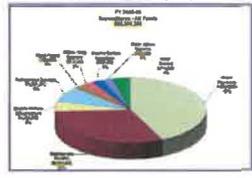


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EXPENSES GRAPH

UPDATED EXPENSES: \$20,890,396

APRIL PRELIMINARY \$20,895,811



- Salaries and Benefits - \$6,543,023**
 - Increased due to dental premium increase
- Decreases due to EPA 103 Grant reduction**
 - Professional Services - \$38,600
 - Off/Build/Adm Expenses - \$3,774
- Fixed Assets - \$404,000**
 - Additional Air Monitoring Equipment \$34,000



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Operating Budget Changes

	Original	Updated	Change
Operating Revenues	\$8,877,107	\$9,056,684	\$179,577
Expenditures by Division	\$9,704,311	\$9,698,896	(\$5,415)
Net Surplus (Deficit)	(\$827,204)	(\$642,212)	\$184,992



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General Fund Budget Changes

	Original	Updated	Change
General Fund Revenues	\$7,243,107	\$7,422,684	\$179,577
Expenditures by Division	\$8,548,731	\$8,538,887	(\$9,844)
Net Surplus (Deficit)	\$ (1,305,624)	\$ (1,116,203)	\$189,421



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AB2766 Fund Budget Changes

	Original	Updated	Change
AB2766 Fund Revenues	\$2,908,000	\$2,908,000	\$-
Expenditures by Division	\$3,483,002	\$3,487,108	\$4,106
Net Surplus (Deficit)	\$(575,002)	\$(579,108)	\$(4,106)

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Budget Schedules Changes Salaries and Benefits

	Original	Updated	Change
AB923 Fund	\$3,138,489.00	\$3,138,566.00	\$67.00
Moyer Fund	\$2,307,004.00	\$2,307,133.00	\$129.00
General Grants Fund	\$161,557.00	\$161,568.00	\$8.00
CAPP Fund	\$2,215,524.00	\$2,215,628.00	\$104.00
FARMER Fund	\$890,884.00	\$891,019.00	\$125.00

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General Fund Balance

Estimated Beginning Balance 7/1/25	\$9,886,350
Revenues	7,422,684
Less Expenditures	<u>(8,538,887)</u>
Estimated Ending Fund Balance 6/30/25	\$8,770,147
<ul style="list-style-type: none"> Reserved Fund Balance Unreserved Fund Balance 	<ul style="list-style-type: none"> \$3,056,078 \$5,714,069

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Recommendation

Approve the final revisions
And Adopt the FY 2025-2026 Budget



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Questions



Rose Dinkels
Administrative Services Manager
rdinkels@mbard.org

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