



**Monterey Bay Air Resources District**  
 24580 Silver Cloud Court, Monterey, CA 93940

<b>MEETING DATE:</b>	April 21, 2021	<b>CONSENT</b>
<b>TO:</b>	The Air Pollution Control Board	
<b>FROM:</b>	Rosa Rosales, Administrative Services Manager	
<b>SUBJECT:</b>	Adopt a Resolution Authorizing the Administrative Services Manager to Declare a 2009 Honda Civic Located at the District Office as Surplus and Authorizing the Disposition, Sale or Donation of District Vehicle.	

RECOMMENDATION

Adopt a resolution of the Board of Directors (Board) of the Monterey Bay Air Resources District (District) authorizing Rosa Rosales, Administrative Services Manager (ASM), to declare certain items as surplus and authorizing the disposition, sale or donation of these items.

DISCUSSION

The District is seeking Board approval for the disposal of a 2009 Honda Civic. The current mileage of the 2009 Honda Civic is approximately 105,600. The vehicle is no longer functional to the District.

Division III, Section H.2 of the District’s Administrative Code regarding surplus property directs personnel to notify the ASM of surplus property no longer being used. The ASM then submits a request to the Board of Directors requesting the property be declared surplus. Upon enactment of such declaration, the ASM may dispose of the property through a sale, auction, or donation to non-profit organizations or other public agencies.

It is recommended that the Board authorize the ASM to declare this item described in the attached proposed resolution as surplus and further authorize the disposition, sale or donation of surplus vehicle.

FINANCIAL IMPACT

The District plans to dispose of the surplus vehicle either by disposal, sale or donation.

ATTACHMENTS

Proposed Resolution

**RESOLUTION 21-XXX**

**BEFORE THE AIR POLLUTION CONTROL BOARD OF THE  
MONTEREY BAY AIR RESOURCES DISTRICT**

Authorizing the Administrative Services Manager.....)  
To Declare a 2009 Honda Civic Located at the District Office as Surplus.....)  
And Authorizing the Disposition, Sale or Donation of Surplus Vehicle.....)

WHEREAS, certain items owned by the Monterey Bay Air Resources District (District) located at the District Offices at 24580 Silver Cloud Court, Monterey, California are no longer useful to the District; and

WHEREAS, Board of Directors approval is required for disposition, sale or donation of the 2009 Honda Civic with mileage of approximately 105,600.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE  
MONTEREY BAY AIR RESOURCES DISTRICT:

1. Declare the 2009 Honda Civic as surplus.
2. Authorize the Administrative Services Manager to dispose, sell or donate the surplus vehicle; and
3. Authorize any sale proceeds to be deposited to General Fund account 1000004501.

PASSED AND ADOPTED this 21st day of April 2021, upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

I hereby certify that the foregoing is a true and correct Resolution as duly adopted by the Board of Directors of the Monterey Bay Air Resources District on April 21, 2021.