



Monterey Bay Air Resources District BOARD OF DIRECTORS MEETING

STEVE MCSHANE, CHAIR

WEDNESDAY, AUGUST 19, 2020 – 1:30 P.M.

REMOTE MEETING ONLY

Link to meeting: <https://us02web.zoom.us/j/86144774555>

Meeting ID: 86144774555

By Phone (audio only; meeting ID required): 1-669-900-6833

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the meeting of the MBARD Board of Directors will be held via Zoom webinar. There will be NO physical location of the meeting. The public is strongly encouraged to use the Zoom app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to MBARD by emailing orourke@mbard.org by 5:00 pm on Monday, June 15, 2020. These Comments will be distributed to the MBARD Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, it is highly recommended that participants download the Zoom app at:

<https://zoom.us/download>

A link to simplified instructions for use of the Zoom app is:

<https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>

Should you have any questions, please contact Ann O'Rourke, Executive Assistant at 831-718-8028 or by email at orourke@mbard.org

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT PERIOD – *Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item not on the agenda are encouraged to submit comments in writing to*

MBARD by emailing orourke@mbard.org by 5:00 pm on Monday, August 17, 2020. These will be distributed to the Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

5. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
 - a. Budget, Personnel, and Nominating Committee
 - b. Advisory Committee
6. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
7. REPORT FROM AIR POLLUTION CONTROL OFFICER

CONSENT AGENDA

The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff, or member of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.

8. [Accept and File Summary of Actions for the June 16, 2020 Board of Directors Meeting](#)
Reference: Ann O'Rourke, Executive Assistant
Recommended Action: Approve summary of actions.
9. [Receive and File Budget to Actual Report for Twelve Months Ended June 30, 2020](#)
Reference: Rosa Rosales, Administrative Services Manager
Recommended Action: Receive and file report.
10. [Accept and File Report of Summary of Mutual Settlement Program Actions for June 2020 and July 2020](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Accept and file the report.
11. [Approve a Budget Adjustment Using \\$70,350 of Monterey Bay Electric Vehicle Incentive Program \(MbEVIP\) AB2766 Funds Remaining from FY2019-20 to Increase the FY2020-21 AB2766 Motor Vehicle Emission Reduction Grant Program by \\$20,000 and the FY2020-21 MbEVIP by \\$50,350](#)
Reference: Richard Stedman, APCO
Recommended Action: Approve budget adjustment.
12. [Approve a Fiscal Year 2020-21 Budget Adjustments of \\$32,000 to Cover Costs for the COVID-19 Offset Payment in the Memorandum of Understanding Between the District and the Service Employees International Union Local 521 for the Period July 1, 2020 through June 30, 2021](#)
Reference: Rosa Rosales, Administrative Services Manager
Recommended Action: Approve budget adjustment.

13. [Adopt a Resolution Ratifying the Memorandum of Understanding Between the District and the Service Employees International Union Local 521 for the Period July 1, 2020 through June 30, 2021 and Authorizing the Air Pollution Control Officer to Execute the Memorandum](#)
Reference: Rosa Rosales, Administrative Services Manager
Recommended Action: Adopt the resolution.

REGULAR AGENDA

14. [Receive the FY2020-21 AB2766 Applicant Summary and Staff Recommendations](#)
Reference: Richard Stedman, APCO
Receive the report only; no action required.
15. [Consider Adoption of a Resolution 1\) Approving the Records Retention Schedule That Identifies the Categories of Records for Monterey Bay Air Resources District \(MBARD\) and Their Required Retention Period; 2\) Authorizing the Destruction of Records Following MBARD Procedure Without Board Action; and 3\) Adding Two New Policies to MBARD's Administrative Policies and Procedures Manual, Effective August 19, 2020, to Address Records Management and Records Destruction](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Adopt the resolution.
16. [Accept and File a Report on Mid-Year 2020 Engineering and Compliance Activities](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Accept and file the report.
17. [Accept and File a Report on Daily Eight-Hour Peak Ozone Concentrations, Hourly Peak Ozone Concentrations, PM2.5 and PM10 Air Monitoring Data for the First Two Quarters of 2020](#)
Reference: Richard Stedman, APCO
Recommended Action: Accept and file the report.
18. Receive an Oral Report from APCO on Potential Office Relocation and Provide Direction to Staff
Reference: Richard Stedman, APCO
Recommended Action: Receive the report and provide direction to staff.

CLOSED SESSION

19. The Board will meet in Closed Session pursuant to Government Code section 54950, relating to the following:
- a. Pursuant to Government Code section 54957.6, the Board will provide direction to negotiators. Designated representatives: Richard Stedman, APCO, Rosa Rosales, District Administrative Services Manager, and Lynn Kievlan, District Admin & Fiscal Specialist
Employee Organization: SEIU Local 521.
20. Adjournment

NEXT REGULAR MEETING IS SEPTEMBER 16, 2020

This meeting is open to the public. The Monterey Bay Air Resources District does not discriminate against individuals with disabilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please call (831) 647-9411 or email orourke@mbard.org.