



Monterey Bay Air Resources District BOARD OF DIRECTORS MEETING

JERRY MUENZER, CHAIR

WEDNESDAY, DECEMBER 19, 2018 – 1:30 P.M.

24580 SILVER CLOUD COURT, BOARDROOM, 3RD FLOOR, MONTEREY, CA

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. PRESENTATIONS
 - a. RECOGNITION OF OUTGOING MEMBERS OF THE BOARD OF DIRECTORS
 - Simon Salinas
 - Jerry Muenzer
 - Steve Dallas
 - b. RECOGNITION OF MIKE SHEEHAN UPON HIS RETIREMENT FROM THE DISTRICT
 - c. RECOGNITION OF DISTRICT STAFF LONGEVITY MILESTONES
 - Sandy Hartunian 30 years
 - JoAnne Marcuzzo..... 25 years
 - Alan Romero 10 years
 - Trevor Benites 5 years
 - Carol Fontanilla..... 5 years
5. Public Comment Period – *Any person may address the Board during Public Comment Period. Comments must be addressed directly to the Board, should not exceed three minutes, must be directed to an item not on today’s agenda, and should be within the jurisdiction of the Board. Board Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda. Comments to staff must be made through the Board who will then direct staff as it deems appropriate. Copies of materials must number no less than twelve and given to the Clerk for distribution.*
6. Reports by Committee Chairs on Committee Meetings
 - a. Budget, Personnel, and Nominating Committee
 - b. Advisory Committee
7. Comments and Referrals From Chair and Board Members
8. Report From Air Pollution Control Officer

CONSENT AGENDA

The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff, or member of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.

9. [Accept and File Summary of Actions for the November 14, 2018 Board of Directors Meeting](#)
Reference: Ann O'Rourke, Executive Assistant
Recommended Action: Accept and file summary of actions.
10. [Receive and File Budget to Actual Report for the Five Months Ended November 30, 2018](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Receive and file the report.
11. [Receive and File Report of Fiscal Year 2018-19 Budget Adjustments Approved by the Air Pollution Control Officer in November 2018](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Receive and file the report.
12. [Adopt a Resolution Approving Fiscal Year 2018-19 Budget Revisions for the Transfer of \\$110,000 from the General Fund to the New Clean Air Fund and Approving the Clean Air Fund's Current Year Expenditure Budget of \\$100,000](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Adopt the resolution.
13. [Adopt a Resolution Authorizing the Administrative Services Manager to Declare Certain Items Located at the District Office as Surplus and Authorizing the Donation of the Surplus Items to San Luis Obispo Air Pollution Control District](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Adopt the resolution.
14. [Accept and File Report of Summary of Mutual Settlement Program Actions for the Month of November 2018](#)
Reference: Teresa Sewell, Supervising Inspector, Compliance Division
Recommended Action: Accept and file report.
15. [Approve Director Steve McShane's Appointment of Jefferson Davis to the District's Advisory Committee](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Approve the appointment to the District's Advisory Committee.
16. [Approve an Extension Request by the City of Watsonville for the AB2766 Grant 17-06 Green Valley Adaptive Traffic Control System Project to March 31, 2020](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Approve the request for extension.

17. [Approve a One-Year Extension Request by the City of Monterey for the AB2766 EV Voucher Agreement 18-15 to February 5, 2020](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Approve the request for extension.
18. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Apply for Funding, Accept Funding and Administer the Carl Moyer Program Year 21](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Adopt the resolution.
19. [Adopt a Resolution to Approve Changing the June 19, 2019 Meeting Date to June 24, 2019 and Approve the 2019 Board of Directors Meeting Schedule](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Adopt the resolution and approve the 2019 Board of Directors meeting schedule.
20. [Approve Out-of-State Travel Request for Air Pollution Control Officer to Attend 2019 National Association of Clean Air Agencies' Board of Directors and Committee Chairs Winter Meeting in Washington, DC](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Approve the request.
21. [Authorize the Air Pollution Control Officer \(APCO\) to Execute a Memorandum of Understanding \(MOU\) between the District and the University of California Santa Cruz to Establish and Implement a new Chemistry Department Course Entitled, "Atmospheric Chemistry and Air Pollution" \(CHEM 123\)](#)
Reference: Richard A. Stedman, APCO
Recommended Action: Authorize APCO to execute the MOU.
22. [Adopt a Resolution Approving the Addition of a Board of Directors' Stipends and Reimbursements for Expenses Policy to the District's Administrative Policies and Procedures Manual and Approving Revisions to Existing Policies C.1., Classification of Employees and C.2.a., Compensation Effective January 1, 2019](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Adopt the resolution.
23. [Approval of Revisions to the District's Organization Chart and to the Air Quality Compliance Inspector III Job Description](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Approve the revisions.

REGULAR AGENDA

24. [Receive and Accept Draft Financial Statements and Independent Audit Report for the Year Ended June 30, 2018 Prepared by Badawi & Associates](#)
Reference: Joyce Giuffre, Administrative Services Manager
Recommended Action: Receive and accept draft financial statements.
25. Adjournment

**NO REGULAR MEETINGS WILL BE HELD IN JANUARY
NEXT MEETING IS FEBRUARY 20, 2019**

This meeting is open to the public and all interested persons are welcome to attend. The Monterey Bay Air Resources District does not discriminate against individuals with disabilities and meetings are held in accessible facilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please call (831) 647-9411 or fax a request to (831) 647-8501.