



## **Supplemental Application For Air Quality Compliance Inspector I or II**

**Instructions:** Please respond to each of the following questions. Type or print your responses on 8-1/2" x 11" paper with a font size of no less than 10 point. **Please limit your responses to a page per question or part.** This information may be used to determine those applicants with the most directly related experience, education, and training to continue in the selection process. Do not combine your responses or reference your application or resume to answer a question.

Please be advised that the information you provide will be evaluated "as is" and incomplete, vague, or illegible responses will likely receive lower ratings. Therefore, it is very important to provide concise, organized, and easy to follow responses to each question.

1. Please describe your skills in each of the following areas, and provide examples of the types of projects completed and/or decisions you made in regards to the subject areas. If your responses detail present and/or prior work experience, please include the name of your employer, the size of the employer's organization, your job title, the level of management you reported to, the length of time of your experience in years/months, and a brief description of your duties and responsibilities.
  - a. Knowledge of environmental regulations, with an emphasis on air quality
  - b. Compliance inspections
  - c. Complaint investigations
  - d. Written reporting and documentation of findings
2. Please describe your education, formal training, and professional experience that qualifies you for this position.
3. The inspector's role is one of enforcing rules and regulations. The job duties include conducting inspections and issuing Notices of Violation to companies and persons who are violating District rules. Please describe your personal characteristics that would enable you to handle potential conflict and be successful as an inspector.

*Please return this signed form with your responses attached to your application.*

I certify that the information provided on all application materials is accurate and complete to the best of my knowledge. I understand that any falsification may cancel any terms and conditions, or privileges of employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- *Please indicate below the source or website used to find this job announcement:* \_\_\_\_\_
- *Please indicate which level you are applying for: Level I* \_\_\_ / *Level II* \_\_\_